



DOWNTOWN WHEATON  
ASSOCIATION  
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## Board of Directors Meeting Agenda - Wednesday, March 9, 2022, 8:00am via Zoom

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Vanessa Stang ('23)<br>President                  | <input type="checkbox"/> Daniel Brenner ('22)<br>Director                       | <input type="checkbox"/> Mike Benard<br>Park District-Ex-Officio       |
| <input type="checkbox"/> Tonya Parravano ('22)<br>Immediate Past President | <input type="checkbox"/> Brad Huiner ('22)<br>Director, Wheaton Chamber Liaison | <input type="checkbox"/> Jim Kozik<br>City Representative—Ex-Officio   |
| <input type="checkbox"/> Eric Schlickman ('22)<br>Vice President           | <input type="checkbox"/> Gus Leventis ('23)<br>Director                         | <input type="checkbox"/> Susan Bishel<br>PIO, City of Wheaton          |
| <input type="checkbox"/> Cheri Armstrong ('22)<br>Treasurer                | <input type="checkbox"/> Kate Martin<br>Director                                | <input type="checkbox"/> Allison Orr<br>Executive Director             |
| <input type="checkbox"/> Jim Mathieson ('24)<br>Interim Secretary          | <input type="checkbox"/> Kathy Meyer ('24)<br>Director                          | <input type="checkbox"/> Morgan Bainbridge<br>DWA Marketing & Events   |
| <input type="checkbox"/> Beatriz Arias ('23)<br>Director                   | <input type="checkbox"/> Samantha Raftery ('24)<br>Director                     | <input type="checkbox"/> Bob Krolkowski<br>Wheaton Police Department   |
| <input type="checkbox"/> Brian Bare ('24)<br>Director                      | <input type="checkbox"/> Lynn Robbins ('22)<br>City Councilwoman                | <input type="checkbox"/> Van Dillenkoffer<br>Wheaton Police Department |
|  | <input type="checkbox"/> Paul Rodriguez ('23)<br>Director                       |  |

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### *Zoom - Meeting Access Information:*

<https://us02web.zoom.us/j/81016374014?pwd=M00wandEeVh1N2Nia3JLZVdQcE5Kdz09>  
Meeting ID: 810 1637 4014  
Passcode: 097109

Dial  
888 788 0099 US Toll-free  
Meeting ID: 810 1637 4014  
Passcode: 097109

### Agenda

1. Call to Order/Board President Remarks Vanessa Stang
2. Action Items-Consent Agenda Vanessa Stang

*Note: Consent Agenda Items are considered routine and will be acted upon in one motion. These items have been reviewed and recommended by the DWA Executive Committee. There will be no discussion of these items unless a board member requests, at which time the items will be removed from the General Order of Business and considered Action Items on the Agenda.*

- a. February Meeting Minutes
  - b. February Special Meeting Minutes
3. Monthly Financial Highlights Cheri Armstrong
  4. Executive Director Update Allison Orr
    - a. Refocusing on Membership and Events
    - b. Bookkeeping Update
    - c. New Tools

- i. Hootsuite
    - ii. MembershipWare
    - iii. Dayoff
  - d. Website
  - e. Recent & Upcoming Meetings:
    - i. In-office Meetings
    - ii. Partner Meetings
    - iii. Members/Business Owners
  - f. Upcoming Events:
    - i. Extract Juicery 1-Year Anniversary – Saturday, March 12, 2022
    - ii. Summer Wine Walk – Thursday, August 11, 2022
  - g. Office Space
  
- 5. Old Business Vanessa Stang
  - a. Board Secretary Vote
  - b. Adelle’s 2020 Reimbursement
  
- 6. New Business Vanessa Stang
  - a. New Checking Account for the Gift Card Program Vanessa Stang
  - b. Open Meetings Act Training
  
- 7. Hale Street Tents Eric Schlickman
  
- 8. Other Business Vanessa Stang
  
- 9. Committee Updates/Action Plans Vanessa Stang
  
- 10. Representative Updates
  - a. City of Wheaton Jim Kozik
  - b. Wheaton Park District Mike Benard
  - c. Wheaton Chamber of Commerce Vickie Austin
  
- 11. Adjournment - Next Meeting – April 13 at 8am Vanessa Stang